



The Process

How we do Business

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Whether your project is conceptual or concrete, Imaging Sciences can help you transform your idea into an application. The following are the typical steps in our process:

- 1) Call our sales team with information about your project, including interior or exterior usage, design goals, and privacy objectives. We will discuss ideas for the project and offer suggestions to maximize feasibility and cost-effectiveness.
- 2) Obtain a quotation. Glass sizes and numbers of pieces (take-off) and configuration (make-up) must be known for an accurate quotation. The quotation will include pricing, lead-time, payment and other terms.
- 3) Request a sample. Custom samples or mock-ups can be fabricated when needed. There is a \$150 charge for custom samples. Mock-ups are individually quoted based on the specified configuration.

Note: Imaging Sciences will assign a product specification number which references detailed technical information needed to fabricate the product. This will be printed on a sticker that is applied to both the glass sample and an accompanying brochure. Please keep track of this specification number - it tells us everything we need to know to produce your glass.

- 4) Accept the sample or tell us how to change the next sample to meet your requirements.
- 5) Place the order. After receipt of your order, we will issue an Order Acknowledgement, which you will sign to indicate your review and confirmation of dimensions, make-up, decorative element, and terms and conditions of sale.

We look forward to working with you!